

Resolution # 2024-12-17A

Adoption of a Public Participation Plan for the Town of Elba Comprehensive Plan Update

Whereas, the Wisconsin legislature has established a “Comprehensive Planning Law” which requires a local governmental unit to update its comprehensive plan in accordance with Section 66.1001 of the Wisconsin Statutes; and,

Whereas, the Town of Elba Board adopted the Town of Elba Comprehensive Plan on December 8, 2014, and has undertaken the process to update its plan in accordance with the law; and,

Whereas, the Town of Elba Board has approved the Town of Elba Planning Commission to execute the update of the Town of Elba Comprehensive Plan; and,

Whereas, as a part of the plan update, the governing body of the local governmental unit is required to adopt written procedures designed to foster public participation in every stage of a comprehensive plan update, and

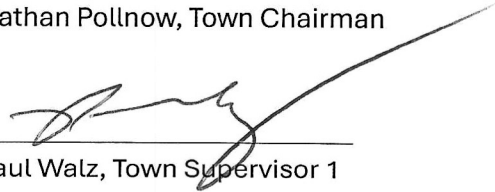
Whereas, the Town of Elba Planning Commission has developed a Public Participation Plan designed to encourage public participation in the Comprehensive Plan Update, attached hereto as Exhibit A,

Whereas, the Town of Elba Planning Commission recommends adoption of the Public Participation Plan attached hereto as Exhibit A by the Town of Elba Board.

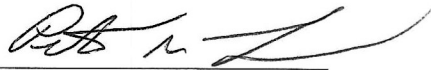
Adopted this 17 day of December, 2024



Nathan Pollnow, Town Chairman



Paul Walz, Town Supervisor 1



Peter Larson, Town Supervisor 2

Attested by Town Clerk:


Lori Koenig-Fry, Clerk

Roll Call Vote:

Chairperson: yes

Supervisor 1: yes

Supervisor 2: yes

Exhibit A
Public Participation Plan
Comprehensive Plan Update 2024-2025
Town of Elba, Dodge County, Wisconsin

Purpose

In order for the Comprehensive Plan to operate effectively and according to the law and to address the needs of citizens of Town of Elba, the residents must be kept informed and provided an opportunity to participate in the planning process. In addition, pursuant to s.66.1001(4)(a) of the Wisconsin Statutes, written notice shall specifically be provided to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is charged by the comprehensive plan. Further, public participation will be used to collect data and options for the plan update process. The information received will be used to determine the needs of the Town and develop community direction.

Public Participation Efforts

1. Conduct Interviews with Town Officials, Committee Members, Work Groups, Staff, Agency Personnel, and interested citizens
2. Present planning process information and provide a "Comment Box" on the Town of Elba web site
3. Meeting notices posted at the Town Hall and on the Town website
4. Public hearing on "Planning Commission Recommended Plan" Class 1 Public Notice requirements
5. Receive and respond to written, e-mail, or web site Comment Box requests
6. Thirty days prior to the public hearing, provide written notice to interested individuals via first class mail in compliance with s.66.1001(4)(a) of the Wisconsin statutes.

Methodology

- Conduct interview and meetings with Town Officials, Committee Members, Work Groups, Staff, Agency Personnel and interested citizens.
- Post notices of Plan Commission meetings where in the Comprehensive Plan Update will be discussed in a manner consistent with the usual Town Meeting notices.
- Hold at least one public hearing. The meeting notice shall also include the notification of parties specified in s.66.1001(4)(a) of the Wisconsin Statutes including: (a) an operator who has applied for or obtained a nonmetallic reclamation permit; (b) a person who has registered a marketable nonmetallic mineral deposit; and (c) any other property owner or leaseholder who has an interest in property allowing extraction of nonmetallic mineral resources if the property owner requests in writing to be notified of the hearing.
- The official notice for the public hearing(s) will be by public notice in the official newspaper with a class one notice at least 30 days preceding the hearing. In addition, the public notice shall be posted at the Town Hall and the Town Web Site. These notices will include the following information: time, place and date of hearing; summary of the proposed Comprehensive Plan Update; name of a Town contact who may provide additional information regarding the proposed Comprehensive Plan, adoption ordinance, and information relating to where and when the proposed Comprehensive Plan Update will be passed; how a copy of the Comprehensive Plan Update may be inspected before the hearing; and how a copy of the Comprehensive Plan Update may be obtained.
- The public may submit comments or questions on the Comprehensive Plan Update to Jane Parpart, Plan Commission Chair, PO BOX 191, Columbus, WI 53925, via e-mail at general@townofelba.wi.gov, or through the Town Website Comment Box at: www.townofelba.com The Town will respond in writing to those comments or questions if requested.