

Conditional Use Application

Town of Elba
N3799 County Hwy T
Columbus, WI 53925
(920) 728-0269
townclerk3799@hotmail.com

Office Use: Date Received _____
Fee Received _____
Check Number _____

Application Fee: \$250 (Payable to: Town of Elba)

Mail 1 copy and fee to:

Wendy Stoeckler, Clerk
N4006 County Road T
Columbus, WI 53925

PLEASE COMPLETE ALL PAGES OF THIS APPLICATION. PRINT OR TYPE. The Town of Elba will not consider your application unless you complete and submit this application form. Personally identifiable information on this form will not be used for any other purpose, but it must be made available to requesters under Wisconsin's open records law [s.19.31-19.39, Wis. Stats.].

1. NAMES AND ADDRESSES:

Applicant: _____ Address: _____

Phone: _____

Joint Applicant: _____ Address: _____

Phone: _____

Owner of Site: _____ Address: _____

Phone: _____

2. Opposite and Abutting Property Owners : NAMES AND ADDRESSES:

1. _____
2. _____
3. _____
4. _____
5. _____

3. DESCRIPTION OF THE SUBJECT SITE AND PROPOSED USES:

PIN Number: _____

_____ 1/4 _____ 1/4 Section _____ Acreage: _____

Present use of land: _____

Intended use of land: _____

4. Current Zoning: _____

5. Proposed Project: _____

Is permit required for construction? If yes, please indicate:

Permit is required for the construction of:

Size: _____ Height: _____ Floor area: _____ Structure Cost: _____

6. ATTACHMENTS- Label Exhibit A

Please attach a sketch of Plat of Survey prepared by a registered land surveyor showing the location, boundaries, dimensions, elevations, or where deemed appropriate by the Zoning Administrator, a location sketch drawn to scale. The scale shall not be smaller than 1" – 40. The plat or sketch shall show uses, and sizes of the following: subject site; existing and proposed structures; existing and proposed easements, streets, and other public ways; off street parking, loading areas and drive-ways; existing highway access restrictions; and existing and proposed street, side, and rear yards. In addition, the plat of survey shall show the location, elevation, and use of any abutting lands and their structures within 40 feet of the subject site.

7. CERTIFICATE

I hereby certify that I am the owner and/or authorized agent of the property owner and that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief and I hereby authorize members of the Town of Elba Plan Commission to enter the above described property for purposes of obtaining information pertinent to my conditional use request. I affirm that all work performed will be done in accordance with the Town of Elba Ordinances and with all other applicable laws and regulations.

Applicant: _____ Date: _____

Joint Applicant: _____ Date: _____

APPROVAL OR REFUSAL Town of Elba Planning Commission:

Action/Decision: _____

Stipulations: _____

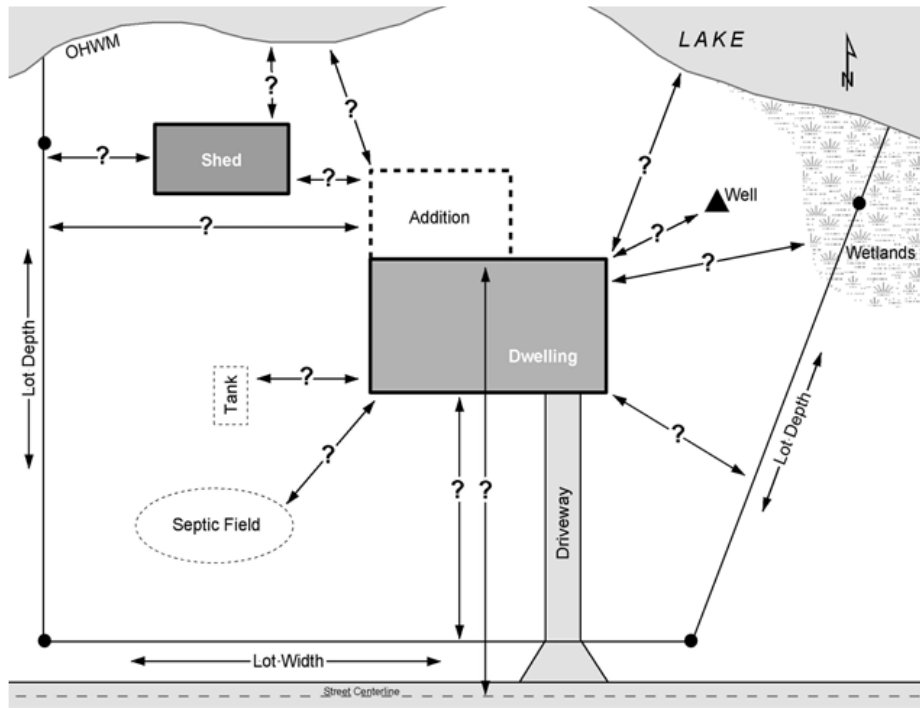
Signed: _____

_____ date _____

SITE PLANS AND BUILDING PLANS

All applications must be accompanied by a site plan. Figure 1 below is an example of an acceptable plan.

Exhibit A



Site plans must be drawn to scale and/or all dimensions given, such as:

Location and dimensions of the project

Location and dimensions of existing structures

Dimensions of the property

Location and names of abutting roads, lakes & Streams

North arrow

Owner's name

Distances must be shown from the project to:

- Lot lines
- Road right-of-ways & centerline
- Septic & holding tanks
- Soil absorption systems
- Nearby structures (within 50 feet)