

**TOWN OF ELBA  
DRIVEWAY PERMIT APPLICATION**

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Proposed Site Address: \_\_\_\_\_

Section: \_\_\_\_\_ Town: \_\_\_\_\_ Range: \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_

The driveway will provide access to: STH: \_\_\_\_\_

CTY \_\_\_\_\_

Town Road \_\_\_\_\_

Proposed land use of property: \_\_\_\_\_

\_\_\_\_\_.

\*\*Provide a sketch of proposed driveway including grade, slope, width, and length of driveway and indicate turnoffs and the dead end turnaround, if required with this application.

Specify erosion control procedures to be utilized: \_\_\_\_\_

The ordinance requirements shall apply to all new driveways installed after the adoption of the ordinance.

An inspection fee of \$250 is required to be submitted with all applications for a driveway. The fee will be refunded if the location for the driveway is denied. If a second inspection is not up to code a new application must be submitted and a new fee will be charged.

All driveways shall be constructed in accordance with the Town of Elba Driveway Ordinance requirements and other specifications as may be set forth by the Planning Commission. The maintenance of the driveway shall be the responsibility of the applicant and/or property owner.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:

Applicant Name: \_\_\_\_\_

A culvert (will, will not) be required. If required, a minimum diameter of 18"x 30' with flares will be used. The application for the driveway location has been (approved, denied) by the appropriate highway jurisdiction on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

The driveway has been inspected by the Town of Elba and determination has been made that the driveway meets minimum standards this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

\_\_\_\_\_

Building permit issued on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.